



Creators of
America's Largest
School Garden
Program

Production Schedule for JE Manch Elementary School Garden Build
November 9th, 2019 from 9AM – 12:30PM

SCHOOL LOCATION: 4351 N Lamont St, Las Vegas, NV 89115

CONTACTS:

Principal:	Brandon Danowski	danowbj@nv.ccsd.net
GoP Build Manager	John Culotta	702-854-0368
GoP Accounts Manager:	Jessica Melendez	702-743-7849

EQUIPMENT:

Gardening Equipment	Gloves, wheelbarrows, shovels, rakes, etc. provided by Green Our Planet
Volunteer Waivers	Provided by Green Our Planet
Water/Snacks	Provided by School

Pre-Build Schedule:

Day	TIME	ACTIVITY	Contact Name
Saturday 11/2/19	7:00am	• Grass removal	John Culotta
Tuesday 11/5/19	7:00am	• Site cautioned off • Layout irrigation/trench • Brick delivery	John Culotta
Wednesday 11/6/19	7:00am	• Layout beds • Install Irrigation • DG delivery	John Culotta
Thursday 11/7/19	7:00am	• Build beds • soil/mulch delivery	John Culotta
Friday 11/8/19	7:00am	• complete beds	John Culotta



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Day of Schedule:

TIME	ACTIVITY	VOLUNTEERS	MATERIALS
9:00am	Arrival: • Volunteers check-in, sign waivers • GoP & School staff		Waivers
9:15am	Welcome Meeting: • School: welcome • GoP talk about school garden impact • Receive assignments, go over goals & safety	Everyone	
9:30am	Station 1: Move & spread 20 tons of DG (loose sandy material)	Leader: James, GoP 20+ volunteers	<ul style="list-style-type: none"> • 7 Wheelbarrows • 14 Shovels • 8 Rakes
9:30am	Station 2: • Complete brick garden beds, fill with soil, add drip irrigation.	Leader: Gary, GoP 20+ volunteers	<ul style="list-style-type: none"> • 7 wheelbarrows • 10 flathead shovel • 5 round point shovel • 1 pickaxe • 1 broom
9:30am	Station 3: • Plant 8 5 gallon fruit trees • Spread mulch around trees	Leader: TBD, GoP 10+ volunteers	<ul style="list-style-type: none"> • 1 hose • 1 tree tape • 16 tree stakes • Dr.Q • 4 shovels • 6 rakes
12:00pm	Clean Up	Everyone	
12:15pm	Group Picture	Everyone	
	TOTAL	volunteers GoP & School staff	